

Oakland International Academy
Board of Directors
Regular Board Meeting
Minutes

Date: April 18, 2022
Time: 6:00 pm
Location: Oakland International Academy – Middle School
8228 Conant Street
Detroit MI 48211

Call to Order

The meeting was called to order at 6:02 p.m. by Dr. Elbohy, President.

Roll Call

A roll call of members in attendance was taken. The following board members were in attendance:

Present - Dr. Ahmed Elbohy, President
Present – Dr. Alaa Elmoursi, Vice President
Absent (Excused) – Mr. Rashed Rabaa, Treasurer
Present – Mr. Bassem Moez, Secretary
Absent – Mr. Sajid Sayed, Member

A quorum was in attendance to conduct business.

Also in remote attendance were the following individuals:

Mr. Ahmed Saber – EMAN
Mr. Ehab Hassan – EMAN
Dr. Azra Ali - EMAN
Dr. Lorilyn Coggins – EMAN
Ms. Mahasti Shahidi – Oakland International Academy
Mr. Kevin Wade – Oakland International Academy
Dr. Mohamed Elnatour – Oakland International Academy
Mr. Conrad Koch – Oakland International Academy

Approval of Agenda

It was moved by Dr. Elmoursi and seconded by Mr. Moez to approve the agenda. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Elmoursi, and Moez). Agenda Approved.

A Conflict-of-Interest Inquiry indicated no current conflicts on any agenda item.

Approval of Previous Meeting Minutes

It was moved by Mr. Moez to approve the minutes of the Regular Meeting held on March 14, 2022, as written. The motion was seconded by Dr. Elmoursi. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Elmoursi, and Moez). Minutes of the March Regular Meeting Approved.

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Public Comment

No public comment was received.

Correspondence

Correspondence from Saginaw Valley State University was reviewed with respect to board assessment and certification. Dr. Elmoursi encouraged all board members to complete the assessment.

Management Company Report

Mr. Saber welcomed the Board to the April meeting, noting that we are fast approaching the end of the school year and are involved in student assessments and preparations for graduations. He wished those members who are observing Ramadan, a happy Ramadan season. He noted that we have students who are observing the fast and the schools are starting one hour later to accommodate the fast. He then asked Ms. Shahidi, Dr. Ali, Mr. Wade and Dr. Elnatour to review highlights of the written board report. Academic activities and assessments were discussed to include NWEA, MME, and WIDA. Enrollment activities are in progress for the 2022/2023 school year. Dr. Coggins presented the current Epicenter statistics.

Financial Reports

Dr. Coggins presented the monthly financial reports to include the balance sheets, statements of revenues and expenditures, cash flow, and check register. She highlighted cash on hand, the current fund equity and the actual to budget percentages.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

It was moved by Dr. Elmoursi and seconded by Mr. Moez to approve the monthly financial reports. A vote was taken. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Elmoursi, and Moez). Motion passed – Financial Reports and Disbursements approved.

It was moved by Dr. Elmoursi and seconded by Mr. Moez to ratify the Letter of Engagement for the 2022 annual audit. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Elmoursi, and Moez). Motion passed – Annual Audit Letter of Engagement ratified.

It was moved by Dr. Elmoursi and seconded by Mr. Moez to approve the amended 2021/2022 School Calendar as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0 (AYE – Elbohy, Elmoursi, and Moez). Motion passed – Amended School Calendar approved.

It was moved by Dr. Elmoursi and seconded by Mr. Moez to approve the 2022/2023 School Calendar as presented. The vote was unanimous in favor of the motion. Motion Passed 3/0

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(AYE – Elbohy, Elmoursi, and Moez). Motion passed – 2022/2023 School Calendar approved.

Other Business

No other business was brought before the Board.

Authorizer Corner

The authorizer was not in attendance.

Extended Public Comment

There was no extended public comment.

Closing Items

The next meeting of the Board of Directors will be held on Monday, May 16, 2022. Dr. Elbohy noted that he would not be in attendance.

It was moved by Mr. Moez and seconded by Dr. Elmoursi that the meeting be adjourned at 6:37 p.m. The vote was unanimous in favor of the motion. Motion Passed (3/0). Meeting Adjourned.

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I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on May 16, 2022 at which a quorum was present.

By:
Its: Secretary

